

Example Template of Letter of Enrollment

[OFFICIAL UNIVERSITY LETTERHEAD]

Date

This is to certify that (Student's Full Name) is enrolled as a full-time student for the (Spring/Summer/Fall/Winter) (Year) semester, pursuing a (Bachelor's/Master's/PhD) degree in (Field of study) .

The student has been enrolled since (Semester and Year) and is expected to complete their degree by (Month and Year) .

Issued By

School Official Name and Title

School Official Signature

And/or Official School Stamp